

**MINUTES OF MARCH 18, 2024 MEETING  
BOARD OF TRUSTEES OF THE TOWN HALL LIBRARY  
TOWN OF MERTON, NORTH LAKE, WISCONSIN**

- I. Call to Order:** The meeting was called to order at 3:45 pm by President Cull. Also attending were Trustees Dolphin, Herrick, Rogers Blum, Stover, and Library Director Iyengar. Trustee Mesenbrink arrived at 3:51 pm.
- II. Public Input:**  
None.
- III. Consent Agenda:**
- a. The Minutes of the February 19, 2024 meeting were unanimously approved on Motion by Herrick, seconded by Stover.
  - b. The Statistics report was accepted as presented.
- IV. Committee Reports:**
- i. Director's Report was accepted as presented, including:
    - February brought more patrons to the library, as well as a significant increase in digital usage, and increases in program attendance.
    - New program offerings are being rolled out in March, as well as art displays and contests focusing on Youth Art Month.
    - Reverse osmosis water fountains have been installed in the kitchen and the McBroom Room.
    - A well test by Waukesha County found an unacceptable bacteria level. The well is not up to standards, and must be upgraded. The work has begun, and we will receive updates. Iyengar has also begun upgrades to the bathrooms.
    - Four new desktop computers have been ordered for the staff.
    - The Friends of the Library have sponsored renewal of the Milwaukee Zoo and Domes passes, which are very popular with our patrons.
  - ii. The Bridges Library System report was accepted as presented.
  - iii. Friends Liaison: Rogers Blum reminded the Trustees that the Friends annual meeting will be held on May 30, and Trustees are encouraged to make a contribution to the silent auction, which funds the summer reading program.
  - iv. Foundation Liaison: No report.
  - v. Town Board Liaison: Herrick asked if volunteers had been found to care for the library grounds and plantings. The Friends of the Library pay for grass weed treatment and fertilization, but their aging membership can no longer take care of flower beds and plantings. He asked the Trustees to recruit volunteers.
- V. Financial Reports:**
- a. February, 2024 invoices for \$71,700.73 were unanimously approved on Motion by Rogers Blum, seconded by Mesenbrink.
  - b. The February 2024 Petty Cash Report for \$29.85 was approved unanimously on Motion by Herrick, seconded by Cull.
- VI. Unfinished Business:**  
None.

**VII. New Business:**

- a. Motion by Rogers Blum, seconded by Herrick, to appoint Mesenbrink Vice President of this board, motion carried unanimously.
- b. Iyengar welcomed new member Dolphin to the Board, and mentioned that she had sent a link to all board members to access the Department of Public Instruction's Trustees Essentials, and encouraged all members to review it.
- c. Motion by Mesenbrink, seconded by Dolphin to direct the President and the Library Director to sign the Allowable Costs Worksheet for Waukesha County Libraries – in Bridges Library System. Motion carried unanimously.
- d. Iyengar presented a revised Policy covering Bulletin Boards, Artwork, and Display Cases. Motion by Rogers Blum, seconded by Cull to approve the Policy, motion approved unanimously. It was suggested that all revised policies be dated when approved.
- e. Stover questioned if the library has faced or anticipates facing any challenges. It was noted that past challenges have been described in the Minutes of the board meetings, and Iyengar brings current challenges to these meetings. There have been no challenges to the collection policy. General discussion lead to means to increase public awareness of the library, and an electronic information sign was discussed. Iyengar will gather cost information and will report back to the board.

**VIII. Adjournment:**

There being no further business, the meeting adjourned at 4:59 pm on Motion by Mesenbrink, seconded by Stover and unanimously approved.

Respectfully submitted,

Mary L. Rogers Blum  
Secretary

Next Meeting: Regular Library Board of Trustees  
April 15, 2024 at the Town Hall Library at 3:45 pm

